

Lifelong Learning and Logbook Guidance

WoSSA have adopted the LLP logbook summary as the standard for ARCP. You will still be required to produce an annual logbook summary along with a cumulative logbook summary each year. How this is produced will depend on how you keep your logbook records.

It will be clear that the easiest way to produce these summaries will be to use the Lifelong Learning logbook and that is the method we would recommend.

However, many of you will be keeping logbooks already and may choose to continue to use these. Details below will explain how annual summaries should be produced.

- Each ARCP will require 2 summary documents
 - Annual ARCP logbook summary
 - Cumulative ARCP logbook summary

- These can be produced by 2 methods
 - By creating a logbook summary in LLP. The Logbook will require to be filtered by dates to produce either an annual or cumulative logbook
 - By using the WOSSA summary template documents. The WoSSA template will contain exactly the same information as the RCOA logbook summary and as result will be different from the current WoSSA logbook summary.

EXAMPLES

1. I am new to anaesthetic training and am using the LLP logbook

Produce an annual report filtered by dates since last ARCP (name document “annual logbook”) and a second summary report filtered by start of anaesthetic training dates (name document “cumulative logbook”). You will then need to upload these documents to your ARCP record. If you are in CT1, both these reports will be the same, they will be different in subsequent years

2. I have an existing logbook but have now moved to LLP and am using that as my current logbook

Produce an annual logbook document from LLP by filtering dates for ARCP year. Name this document Annual logbook. Use new WoSSA template to produce cumulative logbook based on your existing logbook or logbook summary.

In subsequent years you will still need to manually update the cumulative logbook document, but as it will match your new annual logbook summary it should be a straightforward process

3. I am using an alternative logbook and want to keep using this format

You will still need to produce an annual and cumulative logbook summary and for consistency will ask that this is produced using the new WoSSA templates. As the

summary is based on the RCOA logbook summary, many 3rd party logbooks may produce a very similar summary. It should be easy to copy the required information onto the WoSSA template.

FAQs

1. Why cannot I just upload my own logbook summary?

The ARCP panel needs to be able to review many logbooks in a consistent manner. We are guided by the logbook summary produced by the RCOA. Without reviewing all 3rd party logbook summaries, it is not possible to check that they are producing suitable summaries

2. I have been keeping the WoSSA logbook and am lacking details for some aspects of the new summary document

The new summary is simplified compared to the current logbook summary and we hope this will not be an issue. We would ask that cumulative logbook data is transferred as best as possible. We would expect ongoing annual logbook summaries to contain all the required details.

3. Why am I no longer required to submit details of acute pain, chronic pain, intensive care and obstetric cases?

We have currently included a very brief summary of the number of pain and ICU sessions which corresponds to the information that can be collected in lifelong learning.

However, you will still be required to evidence case load for completion of these units of training. Your local trainers will guide you about what details they would like to see for unit of training completion.